Leader Talking Points

RiskMan Module Easy Read

These talking points are to support your conversations with people in understanding this Easy Read:

- Easy Read – ***RiskMan Reporting Obligations Module***

It may be helpful to have the Easy Read document accessible during your conversations.

You can read these talking points word for word or tailor them to your liking when sharing this information.

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The safety of people we support and our #TeamPossible colleagues is everyone's responsibility.

- It is important that we all know how to help stop any unsafe things happening to anyone at Endeavour Foundation.

To ensure everyone feels confident to identify and report concerns, we are rolling out a new 40-minute RiskMan module for all Endeavour Foundation employees

- Everyone who works at Endeavour Foundation must do this module once a year.

- This module will teach you all about RiskMan.

- RiskMan is what we use to report anything we see, hear or experience that makes us feel unsafe.

- For example, if someone slips over, or if you see someone being bullied, you would report that in RiskMan.

Reporting your concerns helps to protect the people we support and each other.

- We also want to make sure the people who use our services always feel safe.

- If we all know how to report in RiskMan, this will help people in our services feel safe.

This module is a new yearly requirement for all employees

- You will get an email on Monday 14 October 2024 from Engage Learning.

- This email will remind you to complete your new module on Engage as soon as possible.

- You will get another email in 12 months reminding you to complete your annual refresher.

For support or questions:

- Contact Head of Practice, Quality and Impact Kate Martin via email at Kate.Martin@endeavour.com.au

- Contact the Client Safeguarding Team at CustomerSafeguarding@endeavour.com.au