



What can you use ExpenseMe for?



Capture receipts for your card expenses



Code your card and cash transactions



Process approval transactions



Check your cash and card balances

Who can use ExpenseMe?

- Corporate Card Holders
- Leaders

Setting up your ExpenseMe account

1

Log in to the ProMaster website on a laptop:
secure.inlogik.com/endeavour

2

Click **'Profiles'** then scroll and click **'Show QR Code for Mobile Access'**

3

Open the ExpenseMe app and tap **'Login via QR Code'**

4

Tap **'Begin Scan'** and scan the QR Code on the screen

5

Tap **'Continue'** and set your preferred pin code. Confirm the pin and tap **'Enter'**

6

You're all set and ready to manage your expenses!

