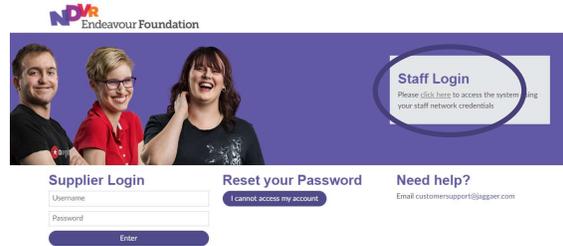# New Contract Management System

How to search for contracts under my division?
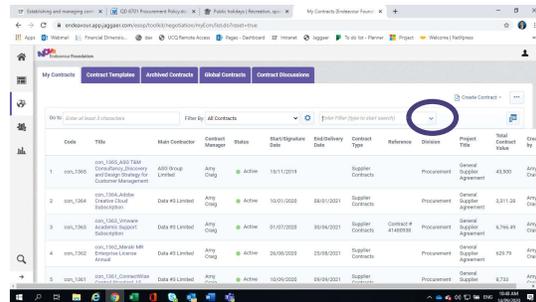
- Access https://endeavour.app.jaggaer.com/
- Click on **Staff Login**

- Click on 🕸 -> **Contracts** -> **My contracts**

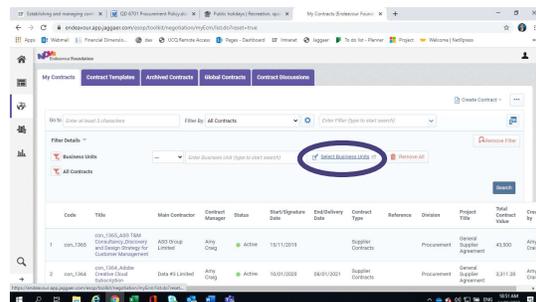
- Click on [Enter Filter (type to start search)] ⌄
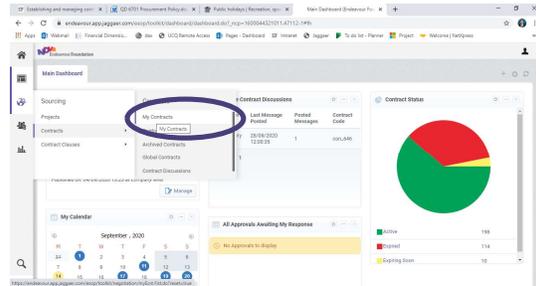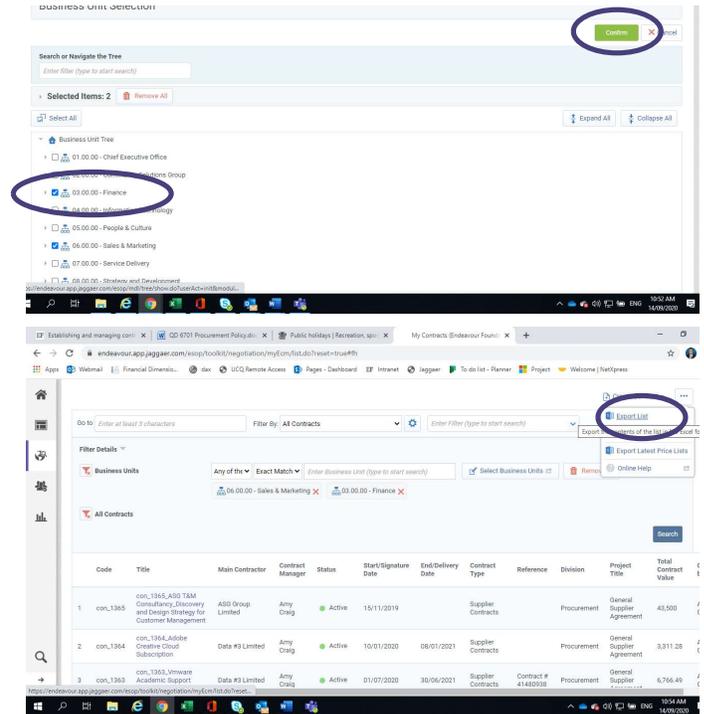

- Click on *Business Units*
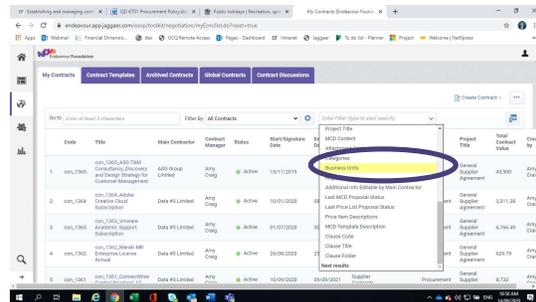
- Click on **Select Business units**

New Contract Management System

- Select **business unit** and **confirm**

- Click on …
- Click on **Export list**